

INSTITUTE OF ENGINEERING & TECHNOLOGY

M.I.A., Alwar (Rajasthan) – 301030

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IET/2014-15

29th January 2015

MINUTES OF THE MEETING

Minutes of meeting of the “Board of Governors” (BOG) of TEQIP-II of Institute of Engineering & Technology, M.I.A., Alwar – 301 030 (Rajasthan) was held on 28th January at 11:30 AM at G-1, IET Alwar campus to review, monitor progress, consider proposal for approval for smooth execution of the project. BOG also provided guidance for improving the performance of the Institute. The following matter were discussed and passed unanimously.

Members present (scanned copy of attendance sheet duly signed, attached)

1. Dr. Anil Gupta – Nominee – State Govt. (Rajasthan)
2. Dr. D.K. Palwalia – Nominee – RTU, Kota (Affiliating University)
3. Prof. (Dr.) R.K. Agarwal – coordinator and member
4. Prof. (Dr.) Anil Kumar Sharma – Member Secretary
5. Prof. (Dr.) Shashi Kumar Singh – Member (Newly Joined)
6. Dr. M.B. Shaik – Member (Newly Joined)
7. Mr. Dwijendra Arya – Head of I-I-I Committee
8. Mr. Vijay Singh – Nodal Officer (finance)
9. Mr. Harpreet Singh – Head procurement/ PMSS
10. Mr. Neeraj Sangal – Head of placement cell
11. Mr. R.K. Saxena – Head of Finishing School
12. Dr. N.K. Singh – Head of 1st year student committee & Applied Science
13. Mr. Girish Thakur – Head of M.Tech VLSI


- (1) At the outset, the project coordinator Prof. (Dr.) R.K. Agarwal welcomed all BOG members & participants to the meeting. Thanks, especially to **Dr. Anil Gupta and Dr. D.K. Palwalia, nominees**, who came all the way from Jodhpur and Kota respectively to attend BOG in Alwar. Dr. Palwalia was also introduced to other members of BOG along with the new members. The overview of the project TEQIP-II, under sub Component 1.1 was deliberated especially for the information of new board members, joined recently.
- (2) The Minutes of the 7th meeting of BoG dated 24th July, 2014 were circulated to all members. Further, all the points of last BoG dated 24th July 2014 were reviewed and action taken report was presented in front of all members, which was confirmed/ approved by them. The copy of Self Governance review & Governance Development Plan submitted to NPIU/SPFU in Nov,14, was also given to all members.
- (3) As per letter from SPFU/NPIU, TEQIP project has been extended up to October – 2016. Board members’ suggestions were invited to improve the academic performance of the IET and to improve the better transition rate & placement of graduates.
- (4) The status of expenditure as on date, made against various activities of Teaching Assistantship, Faculty & Staff Development, Institute- Industry- Interaction, Incremental Operating cost & other activities listed in FMR, were discussed in detail & approved by BOG. Financial aspect of the project was discussed in detail like the proposed budget of next 8-10 months of around


Rs.1Crore. (Say Rs.50 lakhs for procurement and Rs. 12 lakhs for NBA accreditation (fee for 4 UG programmes), apart from other activities.


- (5) BOG members appreciated the move to conduct pedagogy training program in IET, Alwar from Nov. 24th to Nov. 29th, 2014 as per the strong recommendation & comment of performance auditor in Sept. 2014. The expenditure against this activity has been approved by BOG. The tasks of committees formed for 1-1-1, Finishing School & Placement cell were reviewed & emphasis was laid on aligning with the opportunity likely to arise for 'Make in India' Solar Energy, Digital India, Smart cities etc. the Government Initiatives.
- (6) As Dr. Gupta had suggested that to motivate and maintain seriousness in M.Tech of 20 teaching assistantship recipients, the affidavit made were shown to BOG members. It was also suggested that "emphasis shall be given on recipients of M Tech teaching assistantships to motivate them for real life projects, projects to motivate B. Tech students and submission of projects to various like DST, AICTE etc."
- (7) It was decided that NBA accreditation of remaining 4 branches is to be applied before end Feb - 2015 group-
- (8) For the improvement in placement of UG/PG students, Board members approved conducting pre-placement test & training thereafter, as soon as possible. Group discussion, spoken English, pre-placement talks and test practices, industrial training in tune with industry requirement shall be encouraged
- (9) It was informed and approved by Board that the World Bank team & MHRD team with SPFU head had visited IET, Alwar on 11th December, 2014 and had expressed satisfaction over the progress of the project.
- (10) The Annual Report including performance & quality assurance aspects of the Institute was made for the year 2014-15 and shown to BOG members.
- (11) The forthcoming International Conference on VCAN-2015 to be held on 18-19 April, 2015, was approved by BOG members. Dr. Palwalia has suggested that we should include good quality papers in the conference and if possible next time we should get it technically sponsored through IEEE, science direct, springer etc"
- (12) Dr. Gupta has suggested that from next time onward along with the agenda points of the meeting the Annexure should also be enclosed for ready reference of BOG members.
- (13) Dr. Gupta emphasized on remedial classes and suggested that the faculty taking remedial classes should assess the students at the end as to how much knowledge they have gained and what is the impact of remedial classes in their improvement.
- (14) Dr. Palwalia has emphasized on student's training and projects to students at various industrial institution of repute like Kota thermal power plant, RAPP, IL, Simons, L&T etc.
- (15) QEEE/ PMSS work is to be completed by Fr. Harpreet Singh by end of Feb 2015 & equipments to be ordered urgently.
- (16) The TNA plan upto may-2015 was prepared and shown to BOG members which stands approved by them.

(17) Board members desired that measures should be taken to enhance Internal Revenue Generation (IRG). For this Dr. Shashi Kumar Singh (Director R&D) was approached to do needful to enhance IRG of the department in terms of consultancies etc. for financial sustainability of the project.


(18) The meeting ended with vote of thanks to all Govt. officials/ agencies and stakeholders for their support, it was decided that next meeting will be held in May/ June 2015.



(Dr. V.K. Agarwal)



(Dr. Manju Agarwal)


(Dr. Anil Gupta)


(Dr. D.K. Palwalia)


(Dr. Anil Kumar Sharma)


(Dr. R.K. Agarwal)


(Dr. Shashi Kumar Singh)


(Mr. Vijay Singh)


(Dr. M.A. Shrivastava)