

MINUTES OF THE MEETING

Minutes of meeting of the 11th "Board of Governors" (BOG) Meeting of TEQIP-II, Institute of Engineering & Technology, M.I.A., Alwar – 301 030 (Rajasthan) was held on 27th May, 2016 at 11:30 AM at G-1, IET Alwar campus to review, monitor progress, consider proposal for approval for smooth execution of the project. BOG also provided guidance for improving the performance of the Institute. The following matter was discussed and passed unanimously.

Members present (scanned copy of attendance sheet duly signed, attached)

1. Dr. D. K. Palwalia, Nominee -RTU, Kota (Affiliating University)
2. Mr. Pankaj Pathak –HR Head Roca Parryware(Industry Representative)
3. Prof. (Dr.) Anil Kumar Sharma –Principal & Member Secretary
4. Prof. R.K. Agarwal/ Mr. Saurabh Singh – coordinator and member
5. Dr. P.K. Diwedi, Director Academics – Member
6. Mr. Vijay Singh – Nodal Officer (finance)/Mr. Mukesh Rajput
7. Mr. Dwejedra Arya – Head of I-I-I Committee.
8. Mr. Harpreet Singh, Head of PMSS
9. Mr. Neeraj Sangal – Head of placement cell
10. Dr. N.K. Singh – Head of 1st year student committee & Applied Science
11. Mr. Nitin Sharma – Head of M.Tech VLSI
12. Ms. Shalu Sharma, B.Tech- CS, 3rd Year Student
13. Mr. Ranvijay B.Tech- CS, 3rd Year Student

1. At the outset, the project coordinator Prof. R.K. Agarwal welcomed all BOG members & participants to the 11th meeting of Board of governors of TEQIP-II project. Thanks, especially to Dr. D.K. Palwalia, RTU Nominee who came all the way from Kota to attend the BOG in Alwar. Although advance information & reminder sent & consent taken, Dr. Anil Gupta State Govt. nominee could not come as he had to appear before Board in MNIT, Jaipur. His leave of absence was given by chairman. Based on the recommendation of NPIU/World Bank, Industry Representative Mr. Pankaj Pathak & female student Ms. Shalu Sharma & male student Mr. Ranvijay also participated in the BOG meeting & their feedback support was taken into account.
2. Prof. R. K. Agarwal, project coordinator gave a presentation on the current scenario in the Education sector, with a view to improve upon the Academic performance & Employability & entrepreneurship of students. Emphasis was given for skill based education along with curriculum of RTU. Importance of student centric approach, Pedagogy, technical business incubator was appreciated by all for crating reforms & quality in our teaching & learning system. Project based learning & solving real problems of society & Use of disruptive technology were highlights of discussion. IET has already adopted village kamalpur for its all around development.
3. Dr. D.K. Palwalia suggested that let us obtain NABL approval for Electrical testing lab equipment so that Electricity Board Assignments could be undertaken.
4. (a) Action taken report w.r. to BOG dated 30th Dec 2015, was discussed point by point.
 - i. Networking with the local Industry in being improved & MOUs are being signed.

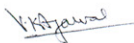
- ii. Adjunct faculty from Industry has been approached but no confirmation has been received, so far.
 - iii. Alumni meet has been organized & their assistance sought in admission & placement of students.
 - iv. Student centric approach is being followed.
 - v. SWOT analysis is being done regularly.
 - vi. ICT based learning is being introduced so that students can now interact with IIT Madras professors online. Also, IIT Bombay spoken Tutorial projects are available to learn open source Technology. MOOCS courses are also made available.
 - vii. Lot of emphasis been given on Practical's for better perception & concept of Engineering subjects to students. Special sessions being organized.
 - viii. NPTEL Lectures started & their CDs are available in the Library.
 - ix. R&D based project being given even at UG level to initiate inclination towards Research. Technology based solutions being searched.
 - x. Some low value consultancy based projects have been secured . Also trying for testing assignment to earn IRG for the Institute. Also working for OTTO BUSHING Website, Dimex Marbel Website
 - xi. Technical Business Incubator has been set up in collaboration with EDII Ahmadabad for Transformation through Technology. Organizing EAC, EDP etc. programs to create awareness. Innovative Ideas can be converted into Business start ups thus creating the entrepreneurial ecosystem for job creation.
 - xii. Trying to secure 3rd Party inspection /Assessment jobs.
 - xiii. Neighboring Villages have been adopted by the Institution. Classes in Maths are organized regularly.
 - xiv. We have already provided FREE Wi-Fi Campus facility.TV has been provided in hostel common room.
 - xv. Started weekly English movie session In Seminar Hall.
 - xvi. Financial assistances has been offered to students to prepare projects. In this year College supporting financially 2 project for completing final year project.
 - xvii. Proposals on Solar panel Installation have been called and are under process.
 - xviii. Special classes are being organized to improve communication skills of students. Students been motivated read English news paper and give a random presentation on recent news in the class. Provided PDP classes to students for improving the communication skills
 - xix. Training seminar for the Technical Staff & Lab staff have been conducted.
 - xx. Tied-up with IIT-Bombay & IIT-Delhi for FDP and STP.
 - xxi. Under Process.
 - xxii. Under Process.
4. (b) Showed "Annual Report" submitted to NPIU/SPFU. Key performance indicators were discussed.
 5. As a part of Industry- Academic collaboration intensive effects shall be made to tie up with the local industry. Guest faculty up to 20% from industry will be invited regularly.
 6. Academic Performance of students was reviewed in detail & suggestions invited for improvement. Especially discussed the declared results in 2015-2016, for B.Tech V

Sem. ,B.Tech VII Sem & B.Tech. Ist Sem. Dr. P.K. Diwedi explained various measures being taken including mentor's roles & online results declaration etc.


7. Placement committee head Mr. Neeraj Sangal showed various MOU's signed with Industry in the recent past, also informed good placement of 20 nos. Students by Unitech transfer (German Based) at high packages of Rs. 6.00 Lakh/per year. All BOG members appreciated the achievement in placement of students. NSIC visit was arranged to help students.
8. Start-up Entrepreneurship projects will be promoted by Institute & all assistance of infrastructure & experimentation /consultation will be provided. Solar powered vehicles have been developed by students. English newspaper will be provided to all students by the Institution.
9. Dr. D.K. Palwalia's "RTU" assistance was sought to get forwarded our application for Autonomy submitted in Dec. 2011 nearly 4 year back. He agreed to help us in this regard. Also in getting Consultancy & testing assignment to increase IRG.
10. The Minutes of the 10th meeting of BOG dated 30th Dec. 2015 were circulated to all members and one by one, all the point of last BOG were reviewed and action taken report was presented in front of all members, which was confirmed/ approved by them. The copy of self Governance review & Governance Development plan submitted to NPIU /SPFU in Nov.14 was also given to all members.
11. The progress to towards NBA accreditation shall be reviewed/ monitored regularly by a separate committee so that all preparation are in place as per revised date asked by NBA.
12. Most of the faculty is now M.Tech. (PG) qualified & others are also motivated for qualification up gradation.
13. The junior students shall be involved /exposed to projects prepared by final year students.
14. The copies of FMRs duly modified in respect of NPIU/SPFU' letter dated 07th Dec 2015 were provided to members and status of expenditure, from end Dec, 2015, to April, 2016 as expenditure made against various activities of Teaching Assistantship, Faculty & Staff Development, Institute- Industry- Interaction, Incremental Operating cost & other activities listed in FMRs, were **discussed in detail & approved by BOG**. Financial aspects of the project were discussed in detail like the proposed budget till Oct, 2016.
15. BoG members were informed that completed SAR has been submitted to NBA, on 30th Sep, 2015, for the renewal of accreditation for remaining 4 UG Branches, Mech., Elect.,

EC, CS. Revised 5 dates beyond Sept.2016, have been sought by NBA. IET informed that dates of Sept. to Dec. 16 have been given.

16. QEEE/ PMSS work is to be completed by Er. Harpreet Singh at the earliest possible so that ICT facility is available in the Institute.
17. The TNA plan up to Oct.-2016 was prepared and shown to BOG members which stands approved by them.
18. The meeting ended with vote of thanks to all Govt. officials/ agencies and stakeholders for their support, it was decided that next meeting will be held in Oct/Nov, 2016.



(Dr. V.K. Agarwal)



(Dr. Manju Agarwal)



(Dr. D.K.Palwalia)



(Mr. Pankaj Pathak)



(Dr. Anil Kumar Sharma)



(Prof. R.K.Agarwal)



(Dr. P.K. Diwedi)



(Mr. Vijay Singh)



(Dr. N.K. Singh)



(Students)



(Students)