

Minutes of the meeting of the Governing Body of TEQIP Project of Institute of Engineering & Technology, MIA, Alwar (Raj.) held on 1.11.2012 at 4:00 PM at IET-Alwar Campus to monitor the progress of the project and to provide guidance for improving the performance of the Institution. The following matters were discussed and passed unanimously:-

#### Members Present

- I). Dr. V.K. Agarwal - Chairman
- II) Dr. Manju Agarwal - Executive Chairperson
- III). Prof. R.K. Agarwal - Member
- IV). Prof. (Dr.) AK Srivastava Member
- V). Prof. (Dr.) Neelam Sharma - Member

1. Various points of earlier B.o.G meeting dated 18<sup>th</sup> July, 2012 were reviewed and actions taken were noted. Like i) MIS details were filled by end Sept, 2012, ii) Matter for grant of Autonomy & support from Industry for I-I-I was taken up with Principal Secretary, higher Education, Rajasthan during meeting at Jaipur on 5<sup>th</sup> Oct, 2012, who assured support. NPIU/SPFU may be further requested to assist us in this matter.

2. Board members focused on further improving the academic performance of weak students identified through regular diagnostic tests being performed. It was noted that remedial classes are being held as extra period for students in different subjects. Modern video/digital learning process is going on for 1st year students which will be extended to 2<sup>nd</sup> & 3<sup>rd</sup> year courses, also progressively.

3. Emphasis was laid on further augmenting the classes for presentation skills and personality development. Students will devote more time on Project work, attending seminar and training to have perception of learning and all round development.

4) To motivate students to take up higher learning/ M.Tech admissions, board decided to give teaching assistantship @ Rs.5000/p.m to meritorious and non gate qualified students.

5) In order to promote strong Industry-Academia linkage all Industries in and around Alwar are being approached for tie ups. Board request NPIU/SPFU also to provide support through N-PSAG and S-PSAG.

6) To improve the teaching and managerial competence of faculty /HoDs/Principal, training schedule was finalized. Board desired that it should be strictly followed and report should be submitted by concerned faculty on return. IIM Indore courses will also be attended, as and when proposed.


Program for in house training of the technical and non-technical staff will be made shortly. Finance staff will be trained through experts from reputed C.A firm.

7) Curriculum revision team was formed who would take up help from industry for modifications. However, members desired that autonomy proposal should be forwarded by RTU, Kota to be able to make changes in curriculum.

8) Board desired that regular feedback on the performance of students and placement achievement to be given and measures to be taken to improve upon them.

9) To enhance the decision making power of senior functionary of our Institute, Board decided to delegate financial and administrative powers to Principals and HODs. It was decided that Director/Principal shall have power to release Single purchase order on tender basis upto Rs.10 Lakhs. HODs can purchase material on tender basis upto Rs.1.0Lac.

Meeting ended with thanks to all Govt. officials, agencies and faculty for their support. It was decided that next meeting will be held after 3 months.



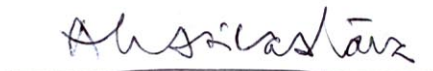
Dr. V.K. Agarwal



Dr. Manju Agarwal



Prof. R.K. Agarwal



Prof. (Dr.) A.K. Srivastava



Dr. Neelam Sharma