



Minutes of the meeting of the "Board of Governors" (BOG) of TEQIP-II of Institute of Engineering & Technology, M.I.A., Alwar – 301030 (Rajasthan) held on 20th October, 2013 at 3:00 PM at IET, Alwar campus to review, monitor progress, consider proposal for approval after the smooth execution of the project. BoG also provided guidance for improving the performance of the Institute. The following matters were discussed & passed unanimously.

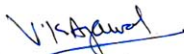
Members Present

1. Dr. V.K. Agarwal – Chairman
2. Dr. Manju Agarwal – Executive Chairperson & member 
3. Prof (Dr.) Neelam Sharma – Principal & member
4. Prof (Dr.) R.K. Agarwal – Coordinator & member
5. Prof (Dr.) A.K. Srivastava – Nodal Officer & member
6. Prof (Dr.) P.K. Diwedi – Nodal Officer
7. Er. Deep Kamal Agarwal – Member 
8. Mr. D.R. Gupta - Member

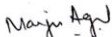
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1. Various points of last BoG meeting dated 17th July, 2013 were reviewed & actions taken were noted.
 2. Board member expressed concern on delay in receipt of funds for the project execution as last installment was received in September / November, 2012 only. This matter should be followed up at appropriate level in MHRD / NPIU / SPFU.
 3. In spite of funds constraints, Board desired that our project activities should be continued with vigor & zeal to ensure better performance of students & training of faculty through reputed institutions, so that best practices are followed in IET, Alwar.
 4. It was decided that MIS must be updated for 2010-11, 2011-12 & 2012-13 covering comments received from NPIU / SPFU from time to time. Some technical problems were posed by Director (Academics) & MIS team for which project coordinator was asked to settle these issues with experts from Core Engineering, Pune & NPIU, so that MIS updation can be completed by November, 2013 positively.

5. Board laid emphasis on technology based learning process & decided to go ahead with implementation of QEEE recommendation set by NPIU / IIT Chennai & see that these expenses are covered in TEQIP project. MHRD / NPIU will soon conduct pilot project, in this connection.
6. NPIU has sent guidelines on Good Governance practices. Board desired that let us try to implement them & get back to NPIU in case of any difficulty encountered.
7. Training of Lab staff, technical assistance should be arranged either by internal faculty or through outside support.
8. Also, Training of Administrative & finance staff should be arranged to make them familiar of World Bank system of accounting, reporting & controls.
9. 3rd year / final year students should be motivated to take up innovative projects. Their reasonable expenditure would be covered in the project.
10. Board approved all expenses incurred on the project against various activities of the project including travel, seminar, salary of staff on project work, training, teaching assistantship etc.
11. Board desired that HR Conclaves should be conducted regularly with interval of 6 months & workshop be arranged on skill development / pre employment skill assessment program from reputed agencies.
12. BoG team to visit UTP, Malaysia in Jan. / Feb., 2014 to explore possibilities of future tie up on FDPs / Research collaborations & expenses to this effect would be covered up in TEQIP.
13. Board desired that as per revised guidelines, we should initiate procurement of software items, e-journals & e-books, through PMSS, at the earliest, for which expenditure would be covered under TEQIP.
14. The program on PEOs was held in September, 2013 for faculty, HoDs, Sr. Persons so that Accreditation process of balance UG & PG courses could be taken up, expeditiously.

15. Mentor Dr. A.K. Sinha may be requested to visit early as per TEQIP guidelines & his visit expenses would be covered in project.
16. SPFU may be requested to expedite Pedagogy training to our faculty.
17. Meeting ended with vote of thanks to all Govt. officials / agencies stakeholders for their support. It was decided that next meeting will be held in Jan. / Feb., 2014.



(Dr. V.K. Agarwal)
Chairman



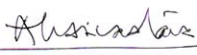
(Dr. Manju Agarwal)
Executive Chairperson & member



(Er. Deep Kamal Agarwal)
Member



(Dr. R.K. Agarwal)
Coordinator & member



(Dr. A.K. Srivastava)
Nodal Officer & member



(Dr. Neelam Sharma)
Principal & member



(Dr. P.K. Dwivedi)
Nodal Officer



(Mr. D.R. Gupta)
Member